

**VILLAGE OF HEISLER
REGULAR COUNCIL MEETING MINUTES
HELD IN COUNCIL CHAMBERS AT THE HEISLER VILLAGE OFFICE
JUNE 20, 2012 @ 7:00 P.M.**

The meeting of the Council of The Village of Heisler was held in the Council Chambers at the Village of Heisler Office in Heisler, Alberta on Wednesday June 20, 2012 @ 7:00p.m.

PRESENT: Sean Maciborski Mayor
Dennis Steil Deputy Mayor
Kel Tetz Councillor
Amanda Howell Interim Chief Administrative Officer

CALL TO ORDER:

Mayor Maciborski called the meeting to order at 6:55 p.m.

ADOPTION OF AGENDA:

Motion 629/12

Moved by Deputy Mayor Steil to adopt the agenda with the following changes:

Additions:

Under New Business

9.7 - Letter of Support Request

9.8 - Village Clean up

9.9 - Fuel station

9.9a - Development Deposit

9.9b - Part-time lot

Under Financial

12.9 - Mayors Expenses

Under Confidential Items

14.6 - Personnel Item

14.7 - Rate Payer discussion

14.8 - Roll #232

14.9 - Ratepayer discussion

CARRIED

MINUTES:

Motion 630/12

Moved by Councillor Tetz that Heisler Village Council approve the May 16, 2012

Regular Council meeting minutes as presented.

CARRIED

Heisler Fire Chiefs - Proposed Fire Agreements

Council welcomed Heisler Fire Chief, Joe Martz to the meeting at 6:55 p.m. instead of 8:30 p.m.

Deputy Fire Chief, Mickey Heisler was unable to attend the meeting. Council and Joe discussed the proposed Fire Services Agreement and the proposed Regional Fire Chief Agreement, Joe left the meeting at 7:35 p.m.

Motion 631/12

Moved by Mayor Maciborski that Heisler Village Council accept the discussion with Fire Chief, Joe Martz for information. Heisler Council discussed the proposed agreements with Joe and he will present the agreements to the fire department to gain their input.

CARRIED

PUBLIC HEARING: NONE

DELEGATIONS: NONE

BYLAWS:

Readings of Bylaw #468-12 the Dog Control Bylaw

Motion 632/12

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw #468-12, the Dog Control Bylaw.

CARRIED

Motion 633/12

Moved by Deputy Mayor Steil that Heisler Village Council give **second** reading to Bylaw #468-12, the Dog Control Bylaw.

CARRIED

Motion 634/12

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw #468-12, the Dog Control Bylaw.

CARRIED

Motion 635/12

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give **third and final** reading to Bylaw #468-12, the Dog Control Bylaw.

CARRIED UNANIMOUSLY

Readings of Bylaw #469-12 the Restricted, Vicious and Guard Dog Bylaw

Motion 636/12

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw #469-12 the Restricted, Vicious and Guard Dog Bylaw.

CARRIED

Motion 637/12

Moved by Deputy Mayor Steil that Heisler Village Council give **second** reading to Bylaw #469-12 the Restricted, Vicious and Guard Dog Bylaw.

CARRIED

Motion 638/12

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw #469-12 the Restricted, Vicious and Guard Dog Bylaw.

CARRIED

Motion 639/12

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give **third and final** reading to Bylaw #469-12 the Restricted, Vicious and Guard Dog Bylaw.
CARRIED UNANIMOUSLY

Approval of garbage rate increase for the remainder of 2012

Motion 640/12

Moved by Mayor Maciborski that Heisler Village Council approve the rate increase for garbage Collection of \$6.25 per month (\$12.50 bi-monthly) per account for the remainder of 2012 to recover the cost of the Flagstaff Regional Solid Waste Management Association's garbage collection requisition increase.

Recorded Vote:

Mayor Maciborski: FOR

Councillor Tetz: AGAINST

Deputy Mayor Steil: FOR

CARRIED

Readings of Bylaw #470-12 the Fees and Charges Bylaw

Motion 641/12

Moved by Mayor Maciborski that Heisler Village Council give **first** reading to Bylaw #470-12 the Fees and Charges Bylaw.

CARRIED

Motion 642/12

Moved by Deputy Mayor Steil that Heisler Village Council give **second** reading to Bylaw #470-12 the Fees and Charges Bylaw.

CARRIED

Motion 643/12

Moved by Councillor Tetz that Heisler Village Council proceed to **third and final** reading of Bylaw #470-12 the Fees and Charges Bylaw.

CARRIED

Motion 644/12

Moved by Mayor Maciborski that Heisler Village Council by **unanimous consent** give **third and final** reading to Bylaw #470-12 the Fees and Charges Bylaw.

CARRIED UNANIMOUSLY

POLICIES: NONE

OLD BUSINESS:

ATCO Electric Franchise Fee – Bryon Schwartz

Council welcomed Bryon Schwartz and Jeff Hebert from ATCO Electric to the meeting at 7:35 p.m. Bryon and Jeff attended the meeting to discuss the franchise fee agreement renewal with Council.

Motion 645/12

Moved by Councillor Tetz that Heisler Village Council accept the franchise fee presentation by Bryon Schwartz of ATCO Electric for information. Interim CAO will add the franchise fee and fee cap renewal documents to the agenda at the August, 2012 Council meeting.

CARRIED

Building Code and Health Code Inspector letters

Motion 646/12

Moved by Mayor Maciborski that Heisler Village Council accept the letter from Roger Golby, Superior Safety Codes Building Inspector and the letter from Wayne Button, Alberta Health Services Public Health Inspector as presented. Interim CAO will send a letter to Municipal Affairs and the Minister of Municipal Affairs, Honourable Doug Griffiths stating our findings.

CARRIED

Flagstaff County – Peace Officer Retention

Motion 647/12

Moved by Mayor Maciborski that Heisler Village Council table agenda item 8.3, Flagstaff County Peace Officer retention request until the July Council meeting.

CARRIED

County of Flagstaff – Proposed Fire Services Agreement and Regional Fire Chief Agreement

Motion 648/12

Moved by Councillor Tetz that Heisler Village Council instruct Interim CAO to send a letter to the County of Flagstaff pertaining to Council's concerns regarding the time constraints for budget and expense submissions that are provided to the County by administration and the minimum amount of men required on trucks during fire calls. In the letter, Council has instructed Interim CAO to ask what our other options are if we are unable to perform some of the administration requirements that are proposed in the Fire Services agreement. Heisler Village Council would like a response from the County to Council's concerns/questions by July 20, 2012.

CARRIED

Ball Diamonds – Discussion

Motion 649/12

Moved by Mayor Maciborski that Heisler Village Council accept the ball diamond discussion for information.

CARRIED

NEW BUSINESS:

Fire Services – Mutual Aid Agreement - Forestburg

Motion 650/12

Moved by Councillor Tetz that Heisler Village Council table agenda item 9.1, Fire Services Mutual Aid Agreement with Forestburg until the July Council meeting.

CARRIED

Letter from Reynolds, Mirth, Richards, and Farmer LLP re: Flagstaff Regional Solid Waste Management Association and the quote from Can Pak Environmental Inc. for Heisler

Motion 651/12

Moved by Mayor Maciborski that Heisler Village Council table agenda item 9.2, letter from

RMRF LLP and the quote from Can Pak Environmental Inc. until the August, 2012 Council meeting.

CARRIED

Completed Detailed Assessment Audit – Municipal Affairs

Motion 652/12

Moved by Councillor Tetz that Heisler Village Council accept the completed 2012 detailed assessment audit report from Municipal Affairs as presented. Interim CAO will send a letter to Municipal Affairs and the Minister of Municipal Affairs, Honourable Doug Griffiths, stating that the directive stated in the 2011 Municipal Inspection report is complete.

CARRIED

Dogs in Parks & Dog waste receptacle product listing

Motion 653/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to price out 4 “No dogs allowed in ball diamonds” signs in black and red metal and yellow and black plastic and bring the information to Council at the July Council meeting.

CARRIED

Request for Souvenirs

Motion 654/12

Moved by Mayor Maciborski that Heisler Village Council accept the request for souvenirs as correspondence.

CARRIED

Flagstaff Family and Community Services – Letter of Support request

Motion 655/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to send the letter of support requested by FFCS for the Community Initiatives program.

CARRIED

The Guest House Restaurant – Letter of Approval re: Liquor license

Motion 656/12

Moved by Deputy Mayor Steil that Heisler Village Council instruct Interim CAO to write a letter of approval for the Guest House Restaurant to obtain a liquor license.

CARRIED

Village Clean up

Motion 657/12

Moved by Mayor Maciborski that Heisler Village Council instruct accept the discussion regarding the clean-up of the trailer sani-dump station in the Village as information.

CARRIED

Fuel Station discussion

Motion 658/12

Moved by Mayor Maciborski that Heisler Village Council accept the discussion regarding the

idea of a fuel station in Heisler as information.

CARRIED

Development Deposit (New developments)

Motion 659/12

Moved by Mayor Maciborski that Heisler Village Council amend the bylaw pertaining to new developments to include an **\$8,000.00** development deposit that will be required to be paid to the Village at the time of purchase of a development permit. The deposit will be returned to the property owner upon completion of the new development, or forfeited when the development permit expires if the development is not completed.

CARRIED

COUNCILLOR REPORTS:

Mayor Maciborski's written report- None

Mayor Maciborski's verbal report- CAC – Sergeant G Gerbrandt is leaving the Killam RCMP for a regional position.

FRSWMA – BBQ, June 21/12, Mayor Maciborski will not be attending.

Deputy Mayor Steil's written report- None

Deputy Mayor Steil's verbal report- Flagstaff Regional Housing Group- discussion about new senior housing in the County.

Councillor Tetz's written report- None

Councillor Tetz's verbal report- Heisler Fire Department June 13/12 – Smoked up house, wore breathing apparatus for training, talked about the fire agreement, discussion about the new quick response fire truck..

Flagstaff Family and Community Services meeting - Financial report, counseling very busy,

Public Works written report- June/12 operating report

Bylaw Enforcement Officer written report- May/12 report

Motion 660/12

Moved by Mayor Maciborski that Heisler Village Council accept the above written/verbal reports as information.

CARRIED

CAO REPORT AND ACTION LIST:

CAO Action List and CAO written report

Motion 661/12

Moved by Mayor Maciborski that Heisler Village Council accept the CAO action list and CAO written report from the May 16, 2012 Council meeting as information.

CARRIED

FINANCIAL:

Cheque Register

Motion 662/12

Moved by Councillor Tetz that Heisler Village Council accept the May 16th-31st, 2012 cheque register #1215-#1238 in the amount of **\$16,992.93** as presented.

CARRIED

Cheque Register

Motion 663/12

Moved by Deputy Mayor Steil that Heisler Village Council accept the June 1st-15th, 2012 cheque register #1239-#1258 in the amount of **\$5,251.70** as presented.

CARRIED

May, 2012 – Financial Statement

Motion 664/12

Moved by Mayor Maciborski that Heisler Village Council accept the balance shown on the May, 2012 bank statement as presented.

CARRIED

Petty Cash Expenses

Motion 665/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to pay the petty cash expenses for June, 2012 in the amount of **\$50.66**.

CARRIED

Alberta Water & Wastewater Operators Association training course registration fee

Motion 666/12

Moved by Deputy Mayor Steil that Heisler Village Council approve the AWWOA small systems training course registration fee for the Public Works Foreman Assistant at a cost of **\$472.50**.

CARRIED

Electronic Services Creditor Information

Motion 667/12

Moved by Mayor Maciborski that Heisler Village Council instruct Interim CAO to complete the Electronic Services Creditor Enrollment Forms and pay Alberta Treasury Branch the one time application fee of **\$100.00**, thus completing the application process. Heisler residents will then have the ability to pay their utility and tax bills online or at the financial institution of their choosing.

CARRIED

Interac Machine for Village Office – Pricing proposal

Motion 668/12

Moved by Deputy Mayor Steil that Heisler Village Council deny the proposal by Interim CAO to install an Interac Machine in the Village office.

CARRIED

Credit Card for minor Village purchases

Motion 669/12

Moved by Deputy Mayor Steil that Heisler Village Council deny the request by Interim CAO to apply for a credit card for minor Village purchases.

CARRIED

Mayors Expenses for approval

Motion 670/12

Moved by Deputy Mayor Steil that Heisler Village Council approval Mayor Maciborski's expenses in the amount of **\$1,082.30** from April 3 – June 20, 2012.

CARRIED

CORRESPONDENCE:

- 13.1- Parkland Regional Library Board minutes – May 17/12
- 13.2- Parkland Regional Library Board 2011 Financial Statements
- 13.3- Parkland Regional Library Technology Upgrade
- 13.4- Alberta Utilities Commission- Hearing Logistics Update
- 13.5- ASH – Action on Smoking & Health letter to Council
- 13.6- Alberta Municipal Affairs MSI (Municipal Sustainability Initiative) Capital grant acceptance
- 13.7- AUMA (Alberta Urban Municipalities Association) – Long Term Infrastructure plan
- 13.8- Canadian Association of Community Television users and stations info
- 13.9- RCMP – Change of Command Info
- 13.9a- Alberta Municipal Affairs MSI Operating grant acceptance
- 13.9b- Government of Alberta – Health (Potable Water)
- 13.9c- AMHSA (Alberta Municipal Health and Safety Association) – June Newsletter

Motion 671/12

Moved by Mayor Maciborski that Heisler Village Council accept the Correspondence item numbers 13.1 to 13.9c as information and instruct Interim CAO to include the titles of the letters or memos in the Council meeting minutes.

CARRIED

IN CAMERA:

Motion 672/12

Moved by Mayor Maciborski to go In Camera to discuss personal and personnel items at 10:30 p.m.

CARRIED

OUT OF CAMERA:

Motion 673/12

Moved by Mayor Maciborski to go Out of Camera at 11:15 p.m.

CARRIED

Damage to Public Works Truck

Motion 674/12

Moved by Deputy Mayor Steil that Heisler Village Council accept Sarah Clausen's incident report as information and approve the quote of **\$500.00** from Cal-Iron Custom Restorations, Calvin MacAhonic for repairing the public works truck.

CARRIED

DATE OF NEXT REGULAR COUNCIL MEETING:

July 18, 2012 at 7:00pm

ADJOURNMENT:

As all items on the agenda were discussed, Mayor Maciborski adjourned the meeting at 11:22 p.m.

X

Sean Maciborski
Mayor

X

Amanda Howell
Interim CAO